

# Garage Sale Checklist

## 2–3 weeks before the SALE

- |   |  |
|---|--|
| <input type="checkbox"/> collect sale items             | <input type="checkbox"/> post online ads               |
| <input type="checkbox"/> decide on sale date            | <input type="checkbox"/> create posters & signs        |
| <input type="checkbox"/> write newspaper and online ads | <input type="checkbox"/> put posters up in area stores |
| <input type="checkbox"/> place newspaper ad             |  |

## 1 week before the SALE

- |  |   |
|--|---|
| <input type="checkbox"/> clean and repair sale items | <input type="checkbox"/> finish signs       |
| <input type="checkbox"/> get change from the bank    | <input type="checkbox"/> clean up sale area |
| <input type="checkbox"/> organize and price items    | <input type="checkbox"/> check for hazards  |

## Day before SALE

- |  |   |
|--|---|
| <input type="checkbox"/> set up sale area                                      | <input type="checkbox"/> have newspaper to wrap items |
| <input type="checkbox"/> place sale items in area                              | <input type="checkbox"/> organize change              |
| <input type="checkbox"/> have an extension cord<br>(to check electrical items) | <input type="checkbox"/> have calculator              |
| <input type="checkbox"/> have bags available                                   | <input type="checkbox"/> have pens & paper            |
|  | <input type="checkbox"/> go to bed early              |

## SALE day

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/> post signs | <input type="checkbox"/> sell, sell, sell |
| <input type="checkbox"/> Open sale  | <input type="checkbox"/> have fun         |

## After the SALE

- |   |  |
|---|--|
| <input type="checkbox"/> remove signs             | <input type="checkbox"/> deposit money in bank   |
| <input type="checkbox"/> deliver items to charity | <input type="checkbox"/> relax, go out to dinner |

## Notes:

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